

# What To Do When Involved In An Accident

Keep calm, don't argue, accuse anyone or admit guilt!

*(Stay in your car)*

1. STOP IMMEDIATELY - do not block traffic if possible
2. TURN OFF IGNITION - to guard against fire
3. ASSIST INJURED - then call police
4. OBTAIN - the following information:
  - Other driver's and witnesses' phone numbers and address
  - Vehicle License numbers
  - Drivers License numbers
  - Year, make & model of all vehicles involved
  - Notify your insurance agent and file a police report

## Description of Accident

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Location: \_\_\_\_\_

Drivers Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Vehicle Plate Number: \_\_\_\_\_

Police Officers Name: \_\_\_\_\_

Name of Witnesses \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Addresses \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**NOTES**